

**2010 Board of Review
May 10, 2010 - 2:00 p.m.
Minutes**

Roll Call: The meeting started at 2:00 p.m. Town Clerk Marlyss Thiel took roll call. Board of Review Members present were Albert Schulteis, Theodore Merten, Harold Groth, and Alternate Judy Stephenson.

Elect a Chair: Harold Groth moved to nominate Albert Schulteis as Chairman of the Board of Review. Motion was seconded by Ted Merten. Motion passed unanimously.

Let the record show that Chairman Schulteis is a Board of Review member in good standing.

Let the record show that the Clerk Thiel verifies the Board of Review members Albert Schulteis, Harold Groth, and Theodore Merten received their Board of Review training on February 13, 2010 in accordance with sec. 70.46(4) of the Wisconsin Statutes. Town Clerk Marlyss Thiel received her training on April 28, 2010.

Clerk Thiel verified the notice of posting for both Open Book and Board of Review sessions and that the Assessment Roll was available for examination at the Town of Polk Town Hall during regular business hours, Monday through Thursday, 7:30 a.m. until noon, April 16, 2010 through May 10th, 2010, the date of the Board of Review. The Assessor's Open Book was held April 16, 2010 1:00 p.m. until 3:00 p.m., and by appointment with Grota Appraisals. Notices of Open Book and Board of Review were posted on the Town Hall Door, the bulletin boards at Highway View School, Cedar Lake Hills, at Town of Polk, and the Town of Polk website. Notice was published one time in the West Bend News.

Affidavit of Assessor: The Assessor, Lester Ahrens IV of Grota Appraisals, presented his signed Assessor's Affidavit to the Board of Review. The Assessor stated that he has sent out notices at least 15 days before his open book.

Official Roll Call of the Board of Review was made by Chairman Schulteis. Members present: Supervisor Groth, Supervisor Merten, Zoning Secretary Stephenson.

Chairperson Schulteis read the Board of Review Notice (see attached).

Clerk Thiel introduced the case of:

Property owner Sandra J. Rothenhoefer

Property Address: 5161 Hidden Valley Dr, Slinger WI 53086

Mailing Address: same

Tax Key # T9-0629-013

This property has been classified for assessment purposes, per Sec. 70.32 as residential.

2010 Preliminary
Assessment

Adjusted Assessment by Assessor 5/8/10
Lester J. Ahrens IV of Assessor's Office

Land	<u>\$97,500</u>	Land	<u>\$93,800</u>
Improvements	<u>261,500</u>	Improvements	<u>224,100</u>
Total	<u>\$359,000</u>	Total	<u>\$317,900</u>

Sandra J. Rothenhoefer filed the Notice of Intent to File Objection with Board of Review form with the Town Clerk on May 6, 2010 (within 48 hours of the Board of Review Meeting).

Sandra Rothenhoefer was not present.

Assessor and Board of Review members were sworn in by Clerk Thiel.

Assessor Ahrens stated that Sandra Rothenhoefer of said property with tax key #T9-0629-013 was an assessment correction for the Open Book. Legally, he needs to give at least 15 days prior notice of any change in valuation to the Board of Review. He received this information on May 8, 2010 from Sandra Rothenhoefer, and therefore, did not have the opportunity to send notice prior to the May 10, 2010 Board of Review meeting. Assessor then sent Ms Rothenhoefer

a reassessment form which he signed and dated. This form was then returned to the Town Clerk's office on May 6, 2010. He reviewed this before today's meeting. It is his opinion, that no further testimony will need to be given by Ms Rothenhoefer, nor himself in this matter. Assessor Ahrens will send signed copy of this form to Ms Rothenhoefer. The correction is made in the current printing of the Assessment Roll.

Discussion: Chairman Schulteis asked Assessor Ahrens what comparisons he used in determining the reassessed value for this property.

Assessor Ahrens stated that he looked at sales of comparable properties within the Town of Polk and surrounding areas, expanding into Richfield. Since there was a lack of sales that had occurred in 2009, he looked at sales from 2008 and made a slight adjustment for that. Special circumstances also included the fact that this property was purchased as a foreclosure sale.

Supervisor Groth moved to approve the assessor's reassessment of owner Sandra Rothenhoefer's property, Tax Key #T9-0629-013. Supervisor Merten seconded the motion. Motion passed unanimously.

Chairman Schulteis stated, the Town of Polk Board of Review confirms that the correction of said assessment is reasonable in light of all of the evidence received and reviewed.

No further applicants came forth.

Adjourn:

Supervisor Groth moved to adjourn. Supervisor Merten seconded the motion. Board of Review meeting adjourned at 4:05 p.m.

Respectfully Submitted
Marlyss K. Thiel
Town Clerk